



**CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
Guayaquil, Ecuador**

March 6, 2015

To: Prospective Bidders

Subject: Request for Quotations number S-EC300-15-Q-0020 for gardening services

Enclosed is a Request for Quotations (RFQ) for gardening services. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The Consulate General intends to conduct a site visit and pre-proposal conference on Wednesday, March 11, 2015 starting at 14h00 at the American Consulate General located at Calle Santa Ana y Av. José Rodríguez Bonín, Sector San Eduardo.

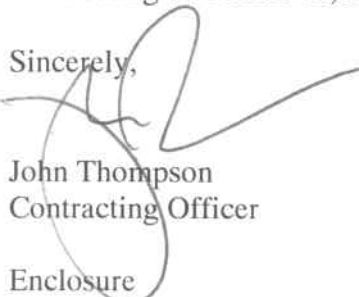
- Please contact Lilia Banchón by e-mail at GuayaquilContracting@state.gov or phone at (04) 371-7038 to confirm your attendance
- Please plan to arrive early to allow for adequate time to pass through the Consulate's security procedures

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed" to the Contracting Officer: John Thompson, American Consulate General, Calle Santa Ana y Av. Jose Rodriguez Bonin, Guayaquil, Ecuador on or before Monday, March 23, 2015 at 12h00. No proposal will be accepted after this time.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Direct any questions regarding this solicitation to John Thompson, Contracting Officer by letter or at the e-mail address GuayaquilContracting@state.gov during regular business hours before the meeting on March 11, 2015.

Sincerely,


John Thompson
Contracting Officer

Enclosure

As Stated.

Calle Santa Ana y Av. José Rodríguez Bonín
Sector San Eduardo
Tel.: (593-4) 371-7000
<http://guayaquil.usconsulate.gov>